



**HEALTH INFORMATION TECHNOLOGY EXCHANGE OF CONNECTICUT
BOARD OF DIRECTORS REGULAR MEETING MINUTES**

Tuesday, February 19, 2013

4:30 pm – 6:30 pm

**Bureau of Enterprise Systems and Technology
East Hartford, CT**

COMMITTEE MEMBERS PRESENT: Elizabeth Keyes (for Commissioner Mullen, Chairperson), Mark Raymond (Vice Chair/Treasurer), Daniel Carmody (Secretary) (phone), Commissioner Roderick Bremby, Kevin Carr (phone), Steve Casey, Demian Fontanella (representing Victoria Veltri) (phone), Brenda Kelley, Mark Masselli (phone), Angela Mattie, Bettye Jo Pakulis (representing Lt.Gov. Nancy Wyman), Steven Thornquist, Barbara Parks Wolf

COMMITTEE MEMBERS ABSENT: Ellen Andrews, Ron Buckman, John Gadea

HITE-CT & HIT Coordinator: John DeStefano (Chief Technology Officer), Christine Kraus (Administrative Project Officer), Minakshi Tikoo (HIT Coordinator), Bruce Chudwick (Shipman & Goodwin), Ben Berger (Updike, Kelly & Spellacy), Kevin McEleney (Updike, Kelly & Spellacy)

STATE AGENCY REPRESENTATIVES: Karen Buffkin (OPM), Vanessa Kapral (DPH)

PUBLIC REPRESENTATIVES: Kate Harrison (Meditech), Ed Tierney

CALL TO ORDER

E. Keyes called the meeting to order at 4:37 PM. She introduced herself as the Executive Assistant to Dr. Jewel Mullen of the Department of Public Health, and will be acting as her designee on the Committee going forward.

HITE-CT BOARD OF DIRECTORS MEETING MINUTES – January 7, 2013 Meeting Minutes

MOTION: A motion was made and seconded by B. Kelley and M. Raymond, respectively, to approve the minutes. All in favor. **Motion passed with a minor correction.**

HITE-CT BOARD BUSINESS

Treasurer's Report

C. Kraus provided the current financial status of HITE-CT.

For current status as of 1/31/13: total assets = \$570,916.34. HITE-CT's current liabilities are \$2,551,942.50 leaving a net loss of \$2,052,521.09. C. Kraus explained that the liabilities include unpaid Axway invoices totaling \$2,548,620.50. C. Kraus presented the cash flow document. Total expenses for January 2013 are \$40,303.47.

MOTION: A motion was made and seconded by S. Casey and S. Thornquist, respectively, to approve the Treasurer's report. All in favor. **Motion passed.**

Election of Vice Chairperson/Treasurer

B. Chudwick asked for nominations for the position of the Vice Chairperson/Treasurer of the HITE-CT Board.

MOTION: A motion was made and seconded by A. Mattie and R. Bremby respectively, to nominate Mark Raymond for the position of Vice Chairperson/Treasurer of the HITE-CT Board. There were no other nominations. All in favor. **Motion passed.**

M. Raymond was duly elected. E. Keyes handed over the meeting to M. Raymond who offered his thanks to the Board members. He acknowledged the importance of the role and looks forward to the challenge and the Board support. He emphasized the importance of engaging stakeholders going forward.

EXECUTIVE SESSION

Pursuant to Conn. Gen. Stat. Section 1-200(6)(B) strategy and negotiations with respect to a pending claim with the Axway contract.

MOTION At 4:55 p.m. a motion was made and seconded by S. Thornquist and R. Bremby, respectively, to move into Executive Session to discuss attorney-client privileged communications relating to the strategy and negotiations with respect to a pending claim with the Axway contract. B. Chudwick, B. Berger, K. McEleney, K. Buffkin, J. DeStefano, C. Kraus, M. Tikoo, and V. Kapral were invited to attend.

Executive Session ended at 5:45 p.m.

HITE-CT OTHER BUSINESS

Approval of the 2013 HITE-CT Board meeting schedule

MOTION: A motion was made and seconded by S. Thornquist and R. Bremby respectively, to approve the 2013 HITE-CT Board meeting schedule of the first Tuesday of the month. All in favor. **Motion passed.**

Renewal of the Legal Services Agreements

HITE-CT has two legal services agreements with Shipman & Goodwin, and Updike, Kelly & Spellacy, both of which expire on February 28, 2013. The agreements allow for two one-year renewals. Services are on an "as-used" basis with hourly charges.

MOTION: A motion was made and seconded by S. Thornquist and B. Kelley, respectively, to renew the legal services agreements with Shipman & Goodwin, and Updike, Kelly & Spellacy for one year. All in favor. **Motion passed.**

HITE-CT Agency Business

CTO REPORT

J. DeStefano discussed the draft revision of the Strategic and Operational Plan (S&OP) that was distributed to Board members. The plan aligns Connecticut with the HIE services of other states,

specifically the implementation of Direct as the initial phase. The plan includes a voucher program to help get providers connected and to build capacity in CT. J. DeStefano asked the Board members to send him feedback on the plan by 2/22/13 via email, phone, or fax. The plan is due to ONC (Office of the National Coordinator) on 2/28/13, and must first be approved by DPH.

J. DeStefano also noted that a preliminary S&OP timeline and budget was distributed and would be revised based on the final approved plan. He explained that Phase 2 of the revised plan focuses on a query-response model that was envisioned at the start of the HIE project. J. DeStefano alerted the Board members to an email he sent about the latest ONC statistics—39 states have successfully implemented Direct, and 25 states have implemented a query-response type model. Our planned first phase would build our network allowing us to engage partners. During the second stage we would offer services that would help to sustain the organization.

J. DeStefano confirmed B. Kelley's question about the revised S&OP requiring Board approval. B. Chudwick suggested that the Board authorize the Chairperson or Treasurer to approve the plan on their behalf given the impending due date of 2/28/13.

Rhode Island Quality Institute (RIQI) and HealthInfoNet

J. DeStefano reported ongoing discussions with RIQI and HealthInfoNet. HITE-CT organized an upcoming meeting with Lawrence & Memorial Hospital and RIQI. Lawrence & Memorial is purchasing Westerly Hospital, so cross-state exchange of information will occur in the near future. The proposed plan is to participate in RIQI's Direct Marketplace, which offers accredited vendors based on Directtrust.org requirements. Connecticut vendors can join the RIQI marketplace if they meet the requirements. J. DeStefano explained that the RIQI marketplace is not exclusive to RI providers—other states' providers (e.g., CT, ME, MA, etc.) can opt to participate. The RIQI marketplace is mature and established, which is advantageous to a potential partnership. J. DeStefano also talked about HealthInfoNet—Maine's HIE, which is one of the most successful exchanges in the nation. Some of our cost estimates are based on historical costs cited from ME and RI. A. Mattie thought it would be interesting to have the HealthInfoNet leaders speak to the Board. J. DeStefano concurred noting that HealthInfoNet has offered to visit and share their experiences.

MOTION: A motion was made and seconded by R. Bremby and S. Thornquist, respectively to ask the Board members to send J. DeStefano comments on the revised Strategic & Operational Plan and to approve or delegate approval to the Vice Chairperson/Treasurer to submit the Plan to DPH and ONC. All in favor. **Motion passed.**

COMMITTEE UPDATES

None

S. Casey reminded everyone that the Statement of Financial Interests is due to OSE by May 1, 2013. A reminder will be sent out to Board members.

PUBLIC COMMENT

No public comment

ADJOURNMENT

MOTION: A motion was made and seconded by S. Thornquist and M. Raymond, respectively, to adjourn. All in favor. **Motion passed.** The meeting adjourned at 6:13 p.m.

SCHEDULE OF MEETINGS

March 5, 2013 – cancelled

April 2, 2013